

School of Arts and Sciences on Thomasville Road

PTSA Board Meeting
August 25th 2022
SAST Auditorium
Meeting 6:15pm

Officers in Attendance:

LeAnn Lett	Shiloh Elliot	Kristin Schlorholtz
Elaine Almon	Staci Ketterer	Casie Jimenez-Moran

Quorum: Ten members are required to constitute a quorum. The meeting obtained a quorum.

Meeting Notes:

LeAnn Lett called the meeting to order at 6:28 pm.

Reviewed Agenda.

Elaine motioned to approve minutes from Special Meeting on July 26, 2022. The motion was seconded. Approved minutes.

Finances:

Elaine Almon, Treasurers Report

Audit: We discussed the Audit Review Form and a minor calculation error on line 7 that did not include one of the checks listed (a \$4 check from 2019 that was never cashed), which also affected line 8.

-Elaine Almon made a motion to Accept the Audit with the following changes:

-Line 7 will be \$2,606.02

-Line 8 will be \$23,902.57

Kristin seconded this motion and a voice vote was held. All were in favor and it passed

Elaine discussed the treasurers report which included the note regarding the current book balance:

- i. Ending balance as of audit was: \$23,902.57
- ii. Total Income since audit was: \$879.03
- iii. Total Expense since audit was: \$885.23
- iv. Current Book Balance: \$23,900.37

If you add and subtract these numbers, the ending balance is \$4 higher than expected. That's because we deleted the \$4 expired check from Sept 2019.

July checking statement was presented

We discussed the \$10,000.00 in the savings account, which is earmarked for the lower playground and waiting for the school to contract to start work

We discussed a projected 100 board members which supports the budget. We also discussed other sources of PTSA budget income including but not limited to the Dragon Dash, Book Fair, Share Nights and Spirit items

Other areas of budget discussed were Administration, Committees, Family Engagement, Programs and Direct support

Elaine Almon made a Motion to adopt the 2022/2023 proposed budget. The motion was seconded. A voice vote was held, and all were in favor. The motion passed, and the budget was adopted.

MiniGrants:

Ms. Shannon has a pending summer mini-grant \$2,977.55

Please see attached additional finance documents for further details including treasurer's report, proposed budget and audit.

LeAnn opened the floor to parents and new members for questions

- This school year's PTSA Committees were explained and discussed with a paper sign-up offered at the meeting and online sign ups to follow

- Monthly Share Nights were brainstormed

- The upcoming/first share night of this year will be held at Skateworld, Sept. 27th 5pm-7pm

- Kristin gave examples of previous share night options such as Whataburger, Sonnys, Zaxbys, Dave's Pizza Garage, LaTienda, Red Elephant, Chipotle and Moes.

- Kristin also presented the upcoming Parents Night Out/Date Night (Name to be determined) for October 27th 630-930pm.

The meeting was adjourned.